

Inventory-Shipping Associate - Post Falls

- **General Information**

- Job Title:
Inventory-Shipping Associate - Post Falls
- Location:
 - 2178 W Okanogan Ave
 - Post Falls, ID, 83854
- Employee Type:
FT Non-Exempt
- Minimum Experience:
1 year
- Required Degree:
High School

- **Description**

Before applying for this job, please read description in its entirety and if you are qualified and interested, follow the directions below on how to apply.

Harris & Bruno International (H&B), an innovative printing equipment and spare parts manufacturer, is seeking a full time Inventory Control Associate.

Functions:

- This position will require a highly detail oriented individual
- Check all incoming and outgoing orders for accuracy
- Pick bulk orders
- Maintain tags/location of stickers/stocking
- Input data correctly into company ERP
- Cycle counts
- Fill shortages
- Receive and stock inventory
- Use care when handling finished products
- Report damages and discrepancies to management ASAP
- Maintain accurate and orderly records of all incoming and outgoing freight
- Keep work area clean and organized
- Adhere to safety standards

Education and/or Experience:

- High school diploma or equivalent
- 1-2 years' experience in a manufacturing environment and/or machine shop working in Inventory Control
- Forklift experience a plus

Physical Requirements:

- Lift/push/pull up to 50 pounds regularly
- Required to stand 80 – 100% of the time
- Frequently required to walk, climb, bend & squat

Benefits Package Includes:

- Medical
- Dental
- Voluntary Vision
- Company provided life insurance with the option of additional voluntary life insurance
- 401k with employer match
- Robust PTO policy beginning with 3 weeks earned the first year
- Paid holidays

About Harris & Bruno International:

H&B is a state-of-the-art manufacturing company headquartered in Roseville, CA with an established location in Germany and new location in Post Falls, Idaho with a brand-new facility. Since 1948 we have been building equipment for some of the largest names in printing, such as HP, Shutterfly, and Vistaprint. Although we are a small company, the equipment and machines we build go to every corner of the world. From the designing and engineering, fabrication, mechanical and electrical assembly, and final installation at the customers facility, we do it all.

INSTRUCTIONS TO APPLY:

If you would like to apply to this drug free workplace please click on the link below to complete our quick & easy job application. You are able to upload your resume straight to the application and *do not* have to duplicate employment history information if it is already on your resume.